

Lemanu Peleti Mauga
Governor

Talauega E.V. Ale
Lieutenant Governor



Lynn Pulou-Alaimalo
Director

Max Tuitele
Acting Director

Faagau Steve Lefiti
Deputy Director WIOA

**AMERICAN SAMOA GOVERNMENT
DEPARTMENT OF HUMAN RESOURCES
PAGO PAGO, AMERICAN SAMOA 96799**

JOB ANNOUNCEMENT

Job Title: Senior Auditor	Posting Date: July 5, 2022	Serial No.: 146-22
Department/Division: Territorial Audit Office	Closing Date: July 25, 2022	Announcement No.: 076-22
Type of Position: Permanent Appointment	Posting Type: Employment Opportunity/ Open to the Public	Pay Grade and Salary Range: GS 15; \$21,715- \$62,275. pa

General Description: The Territorial Audit Office (TAO) of the American Samoa Government (ASG) is looking for a Senior Auditor to assist with its statutory mandate and the most recent general memorandum by the governor to audit all departments and agencies of the ASG. The Senior Auditor will be a part of the TAO's senior team and will help lead the second team of young auditing graduates in unannounced cash counts at cash collection locations, special investigations and follow-up on recommendations of completed audits to ensure enforcement and implementation of highlighted areas and actions for improvement and corrections. The Senior Auditor must be of someone with years or experience in the public and private sectors at the supervisory and managerial levels with experiences and knowledges of the generally accepted government auditing standards (GAGAS).

We are searching for an honest, dedicated, committed and matured individual to strengthen this unit of our government while protecting the interest of our residents and taxpayers as a result of fraud, abuse, misuse and corruption. The new Senior Auditor must work collaboratively with our team to effectively achieve set-goals and bring about transparency and accountability to every department and agency in the American Samoa Government. The Senior Auditor will report directly to the Acting Territorial Auditor until and Audit Manager is on board.

Key Duties and Responsibilities:

- Plan and oversee the auditing process
- Supervise and coach junior staff
- Allocate responsibilities to junior and staff auditors
- Review team members' work for accuracy and compliance
- Perform effect risk and control assessments
- Complete audits on time and submit reports to Management
- Optimize audit process to increase compliance and efficiency
- Coordinate periodic audits
- Training of staff

This is an Equal Employment Opportunity Employer

Department of Human Resources, A.P. Lutali Executive Office Building, Pago Pago, Am Samoa 96799
Ph: (684) 633-4485 / Email: hr@americansamoa.gov / Fax: (684) 633-1139

"Here To Serve"

- Other duties and responsibilities from time to time delegated by TA

Knowledge, Skills and Ability:

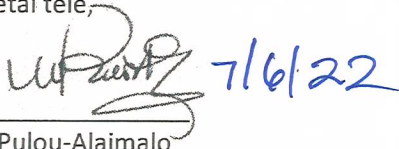
- Proven experience as an auditor at a supervisory or managerial level at least 3-5 years and preference will be given to someone who worked at an audit office/environment
- In-depth understanding of auditing and control practices- Generally Accepted Government Standards (GAGAS)
- Updated knowledge of applicable laws and regulations
- Must be committed to these two professional values; public interest and independence enforcement
- Proficient in MS Office (especially Excel) and accounting software
- Strong mathematical and analytical skills
- Attention to detail
- Organizational and leadership qualities
- Integrity and Reliability

Academic and Experience Requirements:

- Applicant must have a master degree from an accredited college plus 4 years work experience and 2 years of supervisory capacity OR a bachelor degree plus 5 years work experience and 3 years of supervisory capacity
- Years of progressively responsible working experience may be substituted for portion of the academic requirement.
- Salary will be adjusted according to experience.

Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources, or please contact the Recruitment unit at 633-4485/633-4000.

Fa'afetai tele,



Lynn Pulou-Alaimalo

Director, Department of Human Resources